



GOVERNMENT DEGREE COLLEGE DARLAGHAT
PROSPECTUS
2023-24

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From the Principal's Desk

Dear students,

Welcome to Government Degree College, Darlaghat.

As you step into your college life you must be filled with hopes and dreams of scaling new heights. I wish you success with a promise that this college will act as a great platform for you to realize your dreams. Just keep a few simple things in mind. First and foremost, learn time-management i.e., planning and prioritizing your time because time-management is the key to success. Also keep in mind that hard work, dedication and perseverance are the most important traits in a person that lead to success. Try to imbibe these traits while you are in this college. Dear students, do not forget that-

*The heights by great men reached and kept
Were not attained by sudden flight,
But they, while their companions slept,
Were toiling upward in the night.
-H.W. Longfellow.*

So, learn to enjoy hard work – particularly your studies. Your efforts will be supported by our experienced and dedicated teachers who strive relentlessly to bring the very best out of you. So be ready to expand the horizons of your knowledge and skills by dreaming big and working hard. Prepare yourself for an active participation in the world. May god bless us all in this pursuit of excellence.

With best Wishes!

Principal

(Manoj Kumar)

About the college

Government Degree College Darlaghat, Dist. Solan (HP) was established in 2017 with a view to provide the fruits of higher education to the aspiring young minds from the region, in fulfilment of a demand which was long overdue. The college is presently running in a private premise. About forty-three bighas of land has been acquired for the construction and development of college campus.

VISION AND MISSION

Government Degree College Darlaghat is currently offering under graduate level education in Humanities and Commerce. It is poised to evolve into a full-fledged institution of higher learning as the institution grows and evolves over a period of time to include academic as well as skill based and job-oriented courses in tune with the motto of the college: “Gyanam Sarvajanahitaya”, which implies knowledge for the benefit and welfare of one and all. To accomplish this, knowledge must be transformed into appropriate skills. As such, the college envisions training young minds to meet the needs and challenges of contemporary times in the personal and professional spheres, finely tempered with the traditions and cultural mores. As such, Government Degree College Darlaghat shall aspire to provide social and cultural leadership to its students as well as the people of the region along with promotion of academic excellence, being the only institute of higher learning in Darlaghat area. We hope to accomplish and evolve these practices into core institutional values.

The college shall endeavour to inculcate among its students competence in the subjects/courses of study chosen by them while fostering personal, social, cultural, humanistic and national values in tune with the contemporary ethos, thereby making them aware and grounded in cross-cutting issues like social and gender equity, environmental conservation, public health and a clean and drug-free living ethos. As such, due emphasis will be placed on developing appropriate skills among students vis-à-vis their personal and professional life including communication skills, soft and interpersonal skills, logical and critical thinking, which are necessary for the accomplishment of the broader goals as outlined above. Equal emphasis would also be placed on the capacity building of students to prepare them for taking up an appropriate profession through four basic areas: language, information technology, numerical ability and general awareness.

Practical measures like interactive workshops with senior academics and professionals from Information technology, industry and financial sectors are being organized in addition to providing hands on practice to students through projects and surveys and a host of socially useful activities. The college also seeks to improve the learning outcomes of students by identifying their strengths and weaknesses through various academic and co-curricular activities. Remedial teaching and personal counselling of students is encouraged to help them overcome their academic and personal handicaps. Students are also encouraged to compete in sports and cultural activities at different level to make them ready and confident for the future.

A Word to Students

The college undertakes to nourish and nurture the mind and personality of its students in a variety of ways in tune with the vision and mission of the institution, further enumerated in its STUDENT CHARTER. In general, while students may rightfully expect the college to help them acquire in depth knowledge of the academic subjects offered to them, it is also obligatory on the part of the institution to enable them to develop important life skills (like communication skills and social awareness) and professional skills (like critical and logical thinking and general awareness). On their part, Students are expected to adhere to the rules and regulations of the college and HP University, Shimla with regards to admissions and examinations, general conduct in and around the college campus, anti-drug and anti-ragging policy and to participate fairly in various activities undertaken by the college for their betterment and rounded growth. The vision and mission of the college can be accomplished when different stake holders like students, teachers and parents interact with each other in participative dynamics and help to enrich and empower the college to deliver its promises.

FACULTY AND ADMINISTRATIVE STAFF

PRINCIPAL

S.N.	NAME	DESIGNATION	QUALIFICATION
1.	Vacant		

FACULTY

S.N.	DEPARTMENT	NAME	DESIGNATION	QUALIFICATION
1	Commerce	Sh. Sandeep Kumar	Assistant Professor	M.Com.; CA-IPCC
		Dr. Dhanisha Negi	Assistant Professor	M. Com.; Ph.D.
2	Economics	Vacant		
3	English	Sh. Manoj Kumar	Associate Professor	M.A.
4	Hindi	Vacant		
5	History	Vacant		
6	Political Science	Dr. Jai Parkash Sharma	Assistant Professor	M.A., M. Phil., Ph.D.
7	Sociology	Dr. Ravinder Kumar	Assistant Professor	M.A., M. Phil., Ph.D.

LIBRARY-STAFF

S.N.	NAME	DESIGNATION	QUALIFICATION
1.	Vacant		

MINISTERIAL-STAFF

S.N.	NAME	DESIGNATION
1	Sh. Ishwar Dutt Sharma	Superintendent Grade-II
2	Sh. Devi Chand	Sr. Assistant
3	Sh. Surender	JOA (IT)
4	Smt. Indu Bala	JOA (IT)

GROUP- D-STAFF

S.N.	NAME	DESIGNATION
1	Sh. Dinesh Kumar Sharma	Peon-cum-chowkidar
2	Smt. Neelam	Peon
3	Smt. Savitri Devi	Peon
4	Smt. Reema Devi	Peon
5	Sh. Krishan Chand	Peon-cum-chowkidar

ADMINISTRATIVE COMMITTEES (2023-24)

1	Senior Tutor	Prof. Dr. Ravinder Kumar
2	College Prospectus/ Identity Cards	Prof. Dr. Ravinder Kumar Prof. Sandeep Kumar Sh. I.D. Sharma
3	Admissions	
	B.A.	Prof. Dr. Ravinder Kumar Prof. Dr. Jai Parkash Sharma
	B.Com.	Prof. Sandeep Kumar Prof. Dr. Dhanisha Negi
	Office Assistance	Smt. Indu Bala
4	Website and Admission Software	Prof. Dr. Jai Parkash Sharma Prof. Sandeep Kumar Sh. I.D. Sharma Sh. Surender
5	HPU Registration and Examinations	Prof. Dr. Ravinder Kumar Smt. Indu Bala
6	AISHE	Prof. Dr. Ravinder Kumar Sh. Surender
7	Scholarships and Fee Concession	Prof. Dr. Dhanisha Negi Sh. Surender
8	Library	Prof. Dr. Jai Parkash Sharma
9	Time Table	Prof. Sandeep Kumar Prof. Dr. Dhanisha Negi
10	Bus Pass Attestation	
	B.A. I	Prof. Dr. Jai Parkash Sharma
	B.A. II/III	Prof. Dr. Ravinder Kumar
	B.Com. I/II/III	Prof. Dr. Dhanisha Negi
11	Purchase Committee	Prof. Dr. Ravinder Kumar Prof. Dr. Jai Parkash Sharma Prof. Sandeep Kumar Sh. I.D. Sharma Sh. Surender
[Purchase Committee will be responsible for managing/procuring material through GeM Portal, call quotations or on competitive basis from open/local market as the case may be.]		
12	College Magazine	Prof. Dr. Ravinder Kumar (Chief Editor)
13	Women-cum-Grievances Redressal Cell	Principal (Chairperson) Prof. Dr. Dhanisha Negi Prof. Sandeep Kumar Sh. I.D. Sharma Smt. Indu Bala Smt. Neelam President –CSCA
14	Discipline and Anti-Ragging Squad	Principal (Chairperson) Prof. Dr. Ravinder Kumar Prof. Dr. Jai Parkash Sharma Prof. Dr. Dhanisha Negi Prof. Sandeep Kumar

		Sh. I.D. Sharma President – CSCA SHO, Police Station Darlaghat
All staff members, teaching and non-teaching, will generally be responsible for maintaining discipline in and around the college campus.		
15	National Service Scheme	Prof. Dr. Jai Parkash Sharma (Programme Officer)
16	Rovers and Rangers	Prof. Dr. Ravinder Kumar Prof. Dr. Dhanisha Negi
17	Road Safety Club	Prof. Manoj Kumar Prof. Dr. Dhanisha Negi
18	Red Ribbon Club & Red Cross Society	Prof. Manoj Kumar Prof. Dr. Dhanisha Negi
19	Eco Club	Prof. Dr. Dhanisha Negi
20	HPU Inter College Youth Festivals	Prof. Manoj Kumar Prof. Sandeep Kumar
21	College Bursar	Prof. Sandeep Kumar
22	IQAC	Principal (Chairperson) Prof. Dr. Ravinder Kumar Prof. Dr. Jai Parkash Sharma Prof. Sandeep Kumar Sh. I.D. Sharma External members: 1. Dr. Janesh Kapoor (Principal, GC Dhami) 2. Unit Head (Ambuja Cement Darlaghat)
23	Career Counseling Cell	Principal (Chairperson)
All faculty members will collectively manage Career Counselling and Co-curricular activities. The office staff will render all possible help and assistance to the faculty as and when required.		

ACADEMIC CALENDAR

SN	Particulars	Date
1.	Submission of Admission Form	30.06.2023 to 08.07.2023
2.	Last Date of Fee Deposit	14.07.2023
3.	Orientation (Mandatory for First Year Students)	15.07.2023 to 17.07.2023
4.	Regular Teaching w.e.f.	18.07.2023
5.	Vacations	11.11.2023 to 15.11.2023 & 01.01.2024 to 04.02.2024
6.	Examination w.e.f.	01.04.2023

Note: GoHP and HPU may change above Calendar so keep visiting College Notice Board for update.

PROGRAMMES OFFERED IN THE COLLEGE:

1. B.A: Economics, English, Hindi, History, Political Science and Sociology
2. Bachelor of Commerce (B.Com)

CHOICE BASED CREDIT SYSTEM

The Choice Based Credit System (CBCS) adopted under Rashtriya Uchchatar Shiksha Abhiyan (RUSA), provides an opportunity for the students to study courses (from the prescribed courses) according to their choice. Under this system the courses are measured in terms of credits. Credit is a method to measure the volume of content, learning effort, achievement of learning and weightage of the course. The term credit refers to the weightage given to a course usually in terms of instructional hours per week assigned to it. For purpose of credit determination, one lecture or tutorial of one hour a week practical of two hours a week is considered as one credit. Himachal Pradesh University and its affiliated colleges have implemented new CBCS, as framed by UGC, since the academic year 2016-17 and presently merged in annual system by HPU from academic year 2018-19. In the present system a student is required to attain/ secure 132 credits in three-year degree course across different courses/ papers to become eligible for the award of under graduate degree

OUTLINE OF CHOICE BASED CREDIT SYSTEM

1. **Core Course:** A course, which should be compulsorily studied by a candidate as a core requirement is termed as a core course. In this category 4 discipline specific courses each for DSC1 & DSC2 and four courses of languages (2 of English and 2 of Hindi) are to be studied up to 4th semester/2nd year.
2. **Elective Course:** A course which can be chosen from a pool of courses and which maybe very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides

an extended scope or which enables an exposure to some other discipline/ subject/ domain or nurtures the candidate's proficiency is called an Elective Course.

2.1 Discipline Specific Elective (DSE) Course: Elective courses offered under the main discipline/subject of study are referred to as Discipline Specific Elective courses. In this category 2 each for regular courses are to be studied by a student.

2.2 Dissertation/ Project: Introducing research component in under-graduate courses, dissertation/ project work is considered as a special course involving application of knowledge in solving/ analysing/ exploring a real-life situation/ difficult problem. A Project/ Dissertation work may be given in lieu of a discipline specific elective course of 6 credits.

2.3 Generic Elective (GE) Course: An elective course chosen from an unrelated discipline/ subject, with an intention to seek exposure beyond disciplines of choice is called a Generic Elective. In this category two such courses are to be studied.

Note: - A core course offered in a discipline/ subject may be treated as an elective by other discipline/ subject and vice-versa and such electives may also be referred to as Generic Elective.

3. Ability Enhancement Course (AEC): The Ability Enhancement Courses (AEC) may be of two kinds: (i) Ability Enhancement Compulsory Courses (AECC) (ii) Ability Enhancement Elective Courses (AEEC).

The AECC courses are based upon the content that leads to Knowledge enhancement. They are mandatory for all disciplines. The AECCs include (i) Environment Science and (ii) English/ Hindi/ MIL Communication.

On the other hand, AEEC courses (known as skill enhancement courses-SEC) are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

3.1 Ability Enhancement Compulsory Course (AECC): Environment science, English Communication/ Hindi Communication/ MIL Communication.

3.2 Skill Enhancement Courses (SEC) (4 for regular courses): These courses may be chosen from a pool of courses designed to provide value-based and /or skill-based knowledge and should contain theory and lab/hands-on/ training /field fieldwork.

4. Practical/ tutorials (one each with every core and discipline/ generic specific elective paper): The list of practical provided is suggestive in nature. The colleges have freedom to add/ subtract/ edit any practical from the list depending on the faculty and infrastructure availability

SCHEME OF CHOICE BASED CREDIT SYSTEM FOR B.A./B.Com.

YEAR	CORE COURSE / (Credits)	Ability Enhancement Course (AECC)	Skill Enhancement Course (SEC)	Discipline Specific Course (DSE)	Generic Elective Course (GE)	Credits
	12 Courses	2 Courses	4 Courses	4 Courses	2 Courses	
I	English1 (6)	Environment Science (4)	NIL	NIL	NIL	44
	Hindi-1 (6)					
	DSC-1A (6)					
	DSC-2A (6)	English/Hindi/MIL (4)				
	DSC-1B (6)					
	DSC-2B (6)					
II	English-2 (6)	NIL	SEC-1(4)	NIL	NIL	44
	Hindi-2 (6)		SEC-2(4)			
	DSC-1C (6)					
	DSC-1D (6)					
	DSC-2C (6)					
	DSC-2D (6)					
III	NIL	NIL	SEC-3(4)	DSE-1 A(6)	GE 1 (6)	44
				DSE-2 A(6)		
			SEC-4(4)	DSE-1 B(6)	GE 2 (6)	
				DSE-2 B(6)		
Credits Total	12x6=72	2x4=8	4x4=16	4x6=24	2x6=12	132
Note: Figures in parentheses indicate credits assigned to the course.						

COURSE STRUCTURE

Award of Degree

1. An undergraduate degree in Science discipline may be awarded if a student completes 4 core papers each in three disciplines of choice, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC) and 2 papers each from a list of Discipline Specific Elective papers based on three disciplines of choice selected above, respectively.
2. An undergraduate degree in Humanities/ Social Sciences/ Commerce may be awarded if a student completes 4 core papers each in two disciplines of choice, 2 core papers each in English and Hindi/MIL, respectively, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC), 2 papers each from a list of Discipline Specific Elective Papers based on the two disciplines of choice selected above, respectively, and 2 papers from the list of Generic Elective papers.
3. A regular candidate shall have to undergo the prescribed courses of study in the college for a period not less than three academic years (and not more than five academic years), and shall have to pass the examinations prescribed and fulfil such conditions as have been prescribed thereof.
4. For the degree (B.A./ B. Sc./ B. Com.), the student will have to cumulate a minimum of 132 successful credit hours of coursework over a minimum of three and a maximum of five years from the date of admission.

ACCUMULATION OF CREDITS & EVALUATION SYSTEM

1. Accumulation of Credits:

A student will have to accumulate 132 credits for a bachelor's degree over a minimum of three and maximum of five years from the date of admission. For the successful completion of a course, a student is required to obtain minimum 35% marks separately in CCA and ESE/ Annual and at least 40% (45% for Semester System) marks in aggregate of ESE/ Annual& CCA.

2. Evaluation System:

Evaluation System has the following components:

1). CONTINUOUS COMPREHENSIVE ASSESSMENT (CCA):

It will account for 30% of the final grade which is further distributed as follows:

a) Classroom Attendance: - A student has to attend a minimum of 75 % lectures/tutorials and practical failing which he/ she will not be allowed to appear in ESE. The incentive for classroom attendance is:

75% but <80%	1 Marks
80% but <85%	2 Marks
85% but <90%	3 Marks
90% but <95%	4 Marks
More than 95%	5 Marks

b) Mid-Term Test (MTT): There will be one mid-term test in each year and one class test of 10 and 5 marks respectively.

c) Seminar/ Assignment/Term Paper: The remaining 10 marks will be awarded on the basis of seminar/ assignment /term papers.

2) ANNUAL/END SEMESTER EXAMINATION (ESE):

The 70% of the final grade for in a course will be on the basis of Annual/End Semester Examinations of 3 hours duration covering the whole syllabus.

NOTE: Only those students will be eligible to appear in the End Term/Semester Examinations who have been successful in CCA.

IMPORTANT EXCERPT FROM PROCEEDINGS OF DEANS/CHAIRPERSONS AND DIRECTORS OF VARIOUS TEACHING DEPARTMENTS/BODIES OF HP UNIVERSITY, SHIMLA DATED 13 JUNE 2018 REGARDING PASSING EXAMINATIONS AND AWARD OF DEGREE (For ANNUAL SYSTEM):

A candidate failing in either one or two subjects/papers will be given compartment in that subject/papers and will be eligible for promotion to the next class. He/she will appear in the subject/paper in which he/she got the compartment. He/she will have two chances (one at the supplementary stage and one at the annual stage), available to him to clear his/her compartment in subjects/papers. He/she will not be awarded the degree until he/she clears all his/her courses within five years from the date of his/her admission to a particular course. A candidate failing in three or more subjects/papers will be treated as fail in that year and has to repeat the entire year."

NUMBER OF SEATS AVAILABLE

For admission to first year in each subject, as First Elective, total number of available seats will be 60. However, the number of seats in Elective II for B.A. I students will also be restricted depending upon the availability of faculty and infrastructure.

IMPORTANT: All admissions will be made as per the reservation criteria of the state government and university roster in this regard except when under application received.

Seats	SC	ST	SPORTS	CULTURE	PWSA	SINGLE GIRL CHILD*
60	15%	7.5%	5%	5%	5%	2 Seats (on Merit basis) in addition to allotted seats.
*The applicant will have to submit a certificate from the competent authority as a proof of her status as a single girl child.						

Change of subject /Faculty

Change of subject/faculty is allowed only once and that too in the first year within 15 days of the commencement of teaching provided

- He/she fulfils eligibility criteria
- Seats are available in the concerned subject

Hence, a student is expected to be very careful while exercising the option for the first time in order to save himself from inconvenience later.

Note: Change of subject combination without proper approval of Head of Institution on prescribed form will not be entertained and such change in final exams will not be considered. Students will be personally responsible for such acts.

Migration

Migration from any other College to Govt. Degree College, Darlaghat or vice-versa is governed by H.P. University rules. Fees and funds will be charged from student as per Govt and University rules. **PTA Fee is not refundable in any case.**

ADMISSION RULES

ELIGIBILITY FOR ADMISSION

A candidate will be eligible for admission to the First Year of the three-year degree course if he/she fulfils the eligibility conditions as prescribed by HPU Shimla, which are subject to amendment from time to time. In general:

1. A candidate should have passed 10+2 examination conducted by HP Board of School Education or an examination recognized as equivalent thereto by HP University, Shimla.
2. For admission to First Year, an applicant must not be more than 23 years of age (25 years for girl students) as on 01-07-2023. The upper age limit for SC/ST candidates is 26 years. However, the Vice Chancellor, HPU Shimla in exceptional circumstances, to be recorded in writing, may allow a relaxation in age up to a period of six months.

ADMISSION PROCEDURE

1. Admission will be granted strictly on merit basis and fulfilment of eligibility conditions.
2. Every candidate seeking admission to any class has to apply on the prescribed form appended to the college prospectus/available online on our website www.gcdarlaghat.edu.in
3. Students require an E-mail ID to create an account on our admission portal for online admissions.
For second and third year students existing E-mail ID, used for admission, is required for roll on admission

4. The application form is to be filled up by the applicant after reading all the instructions, rules and eligibility conditions. The submission of application form for admission, whether in physical or online mode, shall imply that the applicant is familiar with admission rules and code of conduct in the college and has agreed to abide by the same.

5. The applicant has to bring his/her mother/ father/ guardian with him/ her at the time of admission/ confirmation of admission (for online mode).

Note: Guardian means only a blood relation. He/ She should not be a student of this college. No student of this college should sign in place of parent/guardian of any applicant; otherwise, none of the two will be admitted.

6. The applicant must produce all original certificates for verification at the time of admission/confirmation thereof.

7. A candidate having a gap of one or more years in his/her studies will have to submit an affidavit explaining the reasons thereof.

8. The girl students from Himachal Pradesh seeking admission to any class must produce an attested copy of H.P. Bonafide Certificate to avail tuition fee concession.

9. Physically challenged students seeking admission in their category must attach an attested copy of disability certificate from competent authority.

10. Candidates coming from school education boards other than HP Board of School Education must produce relevant migration certificate in original at the time of admission/registration with HPU Shimla.

11. Every student seeking admission to any class will be required to pay a sum of ₹500/- per annum towards PTA fund. (non refundable). However, in case of more than one student from a family PTA fund will be charged from one of the students subject to production of valid documents.

12. All terms and conditions of the admission and fee structure can be changed or modified as per the directions of H.P.U. Shimla/H.P. Government.

13. All admissions will be made on the recommendation of the concerned admission committee.

14. All admissions will be provisional subject to the approval of Vice Chancellor, HPU Shimla.

15. All the fees and funds are to be deposited within the stipulated time period.

Note: *If a candidate does not deposit fees within the stipulated time period, his/her admission will be deemed cancelled.*

Important: *The students, who are required to produce affidavits for admission, must consult the admission committee about the contents/statement to be given in the affidavit so that any inconvenience at later stage may be avoided. Submission of false affidavit is a legal offence.*

DOCUMENTS REQUIRED FOR ADMISSION

The admission form, complete in all respects, including personal information, undertakings and PTA form duly attached, must be submitted along with the following documents:

1. Three (2x2.25cm size) photographs of the candidate and one (2x2.25cm size) photograph of his/her father/mother/guardian.
2. (i) Matriculation Certificate (ii) 10+2 Certificate. [All certificates from matriculation examination onwards must be shown to the admission committee in original along with their photo copies.]
3. Original Character Certificate* issued by the Head of the institution last attended [for admission to the I Year course/new admission]. The character certificate must not have been issued more than six months prior to the date of admission.
4. H.P. Domicile Certificate [for girl students only].
5. Photocopy of AADHAAR card.
6. Photocopy of AADHAAR card of parents.
7. Photo copy of bank pass book showing Account Number and IFSC code
8. Category Certificate in case of a student seeking admission in SC/ST/OBC category
9. IRDP/BPL certificate, if applicable
10. Disability certificate, if applicable
11. Migration Certificate [in case the student has passed his/ her 10+2 examination from the board other than HPBOSE]
12. Affidavit/ undertaking, wherever applicable
13. Photocopy of registration card for admission to II year

[*If a student has discontinued his/her studies for one or more year(s), the character certificate issued by Head of the Institution last attended must be supplemented by another character certificate not more than six months old, obtained from gazetted class-I officer or the Panchayat Pradhan of the area concerned.]

NOTE:

- (i) The above documents should be attached with the admission form in the same order.
- (ii) Every student must have his/her own e-mail ID.
- (iii) Parents must ensure the entry of their Mobile No. in the admission form in order to make it convenient to send them important messages.

IMPORTANT: STUDENTS MUST REMEMBER THEIR USER ID, E-MAIL ID, PASSWORD AND REGISTERED MOBILE NUMBERS FOR FUTURE REFERENCE/USE

SUBJECT COMBINATIONS FOR B.A. I YEAR (For the academic session 2023-24)						
The students seeking admission to B.A. I will have to opt for any one of the following subject combinations:						
Combination No	First Choice DSE-1	Second Choice DSE-2	Language Core-1	Language Core-2	AECC-1	AECC-2 1
1	History	Sociology	English	Hindi	Environment Science	English Writing Skills
2	History	Political Science	English	Hindi	Environment Science	English Writing Skills
3	History	English	English	Hindi	Environment Science	English Writing Skills
4	Political Science	History	English	Hindi	Environment Science	English Writing Skills
5	Political Science	Sociology	English	Hindi	Environment Science	English Writing Skills
6	Sociology	History	English	Hindi	Environment Science	English Writing Skills
7	Sociology	Political Science	English	Hindi	Environment Science	English Writing Skills
8	Sociology	English	English	Hindi	Environment Science	English Writing Skills
SUBJECT COMBINATIONS FOR B.A. II/III: Students of B.A. will study Skill Enhancement Courses [SEC] of their First Elective Subject in place of AECC courses in II year and two Generic Elective Courses [GE] (to be allotted to them after admission) in III year in place of core language courses.						
SUBJECT COMBINATIONS FOR B. Com. I: B.Com. I Students will study compulsory language and AECC courses in addition to their subject specific elective courses. In B. Com. II and III, they will also study SEC and GE courses in place of AECC and core language courses respectively as per the course template for B. Com.						
Note: Detailed description of examination pattern for each subject is available on the official website of Himachal Pradesh University. Please download the Pdf file of syllabus of your subject on given link https://hpuniv.ac.in/syllabus.php						

REFUSAL OF ADMISSION

1. A candidate expelled by any college/university or found involved in any act of indiscipline in the preceding year(s) will not be admitted to the college.
2. The students having compartment in 10+2 class are not eligible for admission.
3. Any candidate who has not appeared/passed in English as a subject at 10+2 level shall not be eligible for admission to B.A. I year.

4. If a student gets admission by furnishing incorrect information or by concealing facts, his /her admission will be cancelled on detection of such fault by the college/ university.

5. The Principal reserves the right to reject or cancel the admission of any student, or to expel/ suspend him/her, without assigning any reason(s) or explanations, if situation so warrants.

6. Failed students of other colleges will not be admitted

COURSE DESIGN OF BA & B.COM

The subject wise syllabus and design of BA and B.Com is available on given link <https://hpuniv.ac.in/syllabus.php>

GENERAL CONDUCT AND DISCIPLINE RULES

All the students must note that ragging inside/ outside the college campus or on roads leading to college is a cognizable offence. In addition, any of the following activities will be considered a breach of discipline:

- a) Graffiti, i.e. any sort of writing on the walls/ blackboards/ rooms, etc.
- b) Damaging the college property in any manner.
- c) Loitering about the corridors and causing disturbance to the classes.
- d) Possession or use of drugs and indulgence in smoking or drinking in and around the campus.
- e) Bringing outsiders to the college.
- f) Sticking any kind of bills/notice on the notice board without the prior permission of the Principal.
- g) Creating any kind of violence or nuisance in the campus.
- h) Coming to the college without I-Card.
- i) Use of the mobile phones in and around the classroom(s) and Examination-Hall(s).

[Use of the mobile phones by the students in and around the classroom(s) and Examination-Hall(s) is strictly prohibited.]

CAUTION

i) Strict action will be taken against the student found guilty of breaching conduct or discipline rules in the college campus.

ii) Defaulters including students whose names have been struck off the roll(s) will not be allowed to enter the college premises until exonerated or readmitted appropriately.

ATTENDANCE

1. At least 75% Lecture attendance is compulsory to be eligible for appearing in the annual/end semester exams of HPU.

2. The name of an irregular student, or one who remains absent continuously for 6 days from college/any elective subject, will be struck-off from the college rolls. If the name of a student is struck-off twice, he/she shall not be readmitted to the college. It may be noted that admission/readmission to college is not the right of any student/candidate.

3. A student is liable to pay all dues and fines as long as his/her name remains on the college rolls.

LEAVE RULES

1. Application for any kind of leave should be submitted well in time.
2. Leave up to three days will be sanctioned by the tutor.
3. Leave up to six days will be sanctioned by senior tutor.
4. Leave for more than six days will be sanctioned by the Principal on the recommendation of concerned subject teacher/tutor/senior tutor.
5. In case of medical leave for a period of more than six days the applicant must produce a medical certificate.

Important: Students participating in inter-college competitions should note that the practice/rehearsal timing should be either before the classes (early morning) or after the classes (evening) or as per the permission of Head of Institution.

LIBRARY RULES

Every Student will be issued an identity Card. Since I-Card is the only medium to identity/differentiate a bonafide college student from an outsider, every student must always carry it with him/her. Otherwise, he/she will be considered an outsider and will be punished accordingly.

- If the I-Card is lost, a duplicate card will be issued only after an FIR is registered with the nearest police station and original copy thereof is appended with such a request.
- ₹ 20/- is to be deposited for a duplicate Identity Card.

Note: A duplicate identity card will be issued only after proof of FIR registered with the nearest police station is attached with the application.

DETAILS OF FEES AND FUNDS

HEAD OF ACCOUNT	NAME OF FEE & FUNDS	PERIODICITY	AMOUNT(Rs.)
GOVT. FUNDS	Admission Fee	Annual	25.00
	Late Admission Fee	---	10.00
	Re-admission Fee (1 st Time)	---	100.00
	Re-admission Fee (2 nd Time)	---	200.00
	Tuition Fee	Monthly	50.00
UNIVERSITY FUNDS/FEES	HPU Continuation Fee (After I Year.)	-----	10.00
	HPU Development Fund	Annual	250.00 (₹ 100.00 for IRDP/BPL)
	HPU Holiday Home Fee	Annual	1.00
	HPU Migration Fee	---	400.00
	HPU Sports Fee	Annual	15.00
	HPU Youth Welfare Fee	Annual	15.00
	HPU Sports Entry Fee	Annau	10.00
COLLEGE DUES	Amalgamated Fund	Monthly	25.00
	Book Replacement Fund	Annual	25.00
	Building Fund	Monthly	10.00
	Campus Development Fund	Annual	10.00
	Computer Practical Fee	Monthly	15.00
	Cultural Activities Fund	Annual	20.00
	Furniture Repair/ Replace Fund	Annual	10.00
	Identity Card (First time)	Annual	10.00
	Identity Card (Duplicate)	---	20.00
	Library Security (Refundable)	Once	100.00
	Magazine Fee	Annual	50.00
	Medical Fund	Annual	6.00
	MTT (House Examination) Fund	Annual	80.00
	NCC Fund	Annual	10.00
	Rover and Rangers Fund	Monthly	5.00
	Sports Fund (College)	Monthly	20.00
	Student Aid Fund	Annual	2.00
OTHER	Absentee Fine Per Period	---	1.00
	Absentee Fine Per Practical	---	3.00
	Absentee Fine Per MTT	---	10.00
	PTA Fund(Non Refundable in any Case)	Annual	500.00
	Youth Red Cross	Annual	40.00

Serial Number	Class & Semester	Admission Fee	Tuition Fee	HPU Continuation Fee	HPU Development Fund*	HPU Holiday Home Fee	HPU Sports Entry Fund	HPU Sports Fee	HPU Youth Welfare Fee	Amalgamated Fund	Book Replacement Fund	Building Fund	Campus Dev. Fund	Cultural Activity Fund	Furniture Repair & Replacement Fund	Identity Card	Library Security	Magazine Fee	Medical Fund	MTT Fund	NCC Fund	Rovers & Rangers Fund	Sports Fund (College)	Student Aid Fund	Computer & Internet Fee	Youth Red Cross	PTA Fund	Total Fee for BA	Practical Fee B.Com	Total Fee for B.Com
1.	B.A./ B.Com. I Year (Bonafide Girls)	25	0	0	250	1	10	15	15	300	25	120	10	20	10	10	100	50	6	80	10	60	240	2	20	40	500	1919	180	2099
2.	B.A./ B.Com. I Year (Boys/Non- bonafide Girls)	25	600	0	250	1	10	15	15	300	25	120	10	20	10	10	100	50	6	80	10	60	240	2	20	40	500	2519	180	2699
3	B.A./ B.Com. 2nd Year (Bonafide Girls)	25	0	10	0	1	10	15	15	300	25	120	10	20	10	10	0	50	6	80	10	60	240	2	20	40	500	1579	540	2119
4	B.A./ B.Com. 2nd Year (Boys/Non- bonafide Girls)	25	600	10	0	1	10	15	15	300	25	120	10	20	10	10	0	50	6	80	10	60	240	2	20	40	500	2179	540	2719
5	B.A./ B.Com.3 rd Y ear (Bonafide Girls)	25	0	10	0	1	10	15	15	300	25	120	10	20	10	10	0	50	6	80	10	60	240	2	20	40	500	1579	0	1579
6	B.A./ B.Com. 3 rd Year (Boys/Non- bonafide Girls)	25	600	10	0	1	10	15	15	300	25	120	10	20	10	10	0	50	6	80	10	60	240	2	20	40	500	2179	0	2179

Note:

1. *HPU Development Fund from the students belonging to IRDP/BPL families (on the production of valid documents) will be charged @ Rs 100/- only.
2. No fees/funds will be charged from students with special needs with more than 40 per cent disability upon the production of medical certificate in compliance with DHE, HP letter No. EDN-H(8)B(15)-HPU-15/2013 dated 01 February 2020.
- 3. Prospectus will be available online for Rs.50/- per access/ admission/readmission and migration.**
- 4. Bank Charges/commission payable for online payment will be borne by student only.**
- 5. Library Security Rs. 100/- is payable by the student on migration from other college affiliated from HPU.**
6. The above fees and funds are subject to change as per HPU/HP Government instructions.
7. Refund and Transfer of Fee will be regulated as per GoHP, HPU and UGC Regulation. However, PTA Fee once paid will not be refunded.

FINES & PENALTIES

- i. In case, a student does not deposit her dues on the dates notified, her name will be struck off from the College rolls at the end of the month.
- ii. The name of a student shall also be struck off from the college rolls, if she remains absent without sanctioned leave for continuous 10 days or more.
- iii. If the name of a student is struck off, she must be accompanied by her parent or guardian at the time of readmission.
- iv. Once the name is struck off, the student must seek readmission within seven days.
- v. Every student will have to procure no dues certificate from College/Library/ Concerned Science Department/ N.S.S. / Sports/ College Canteen/ Fee Clerk etc. If she wants to leave the college.
- vi. The library security deposited at the time of first admission will lapse if a student does not apply for refund within one year of leaving the college.

SCHOLARSHIPS

Various scholarships offered to students are as under:

1. Post Matric Scholarship for the students of SC/ST/OBC.
2. Dr. Ambedkar Post Matric Scholarship for Economically Backward Classes
3. Post Matric Scholarship for the Students Belonging to Minority Community
4. Post Matric Scholarship for the Students with Disability
5. Dr. Ambedkar Post Matric Scholarship Scheme for Economically Backward Classes
6. Dr. Ambedkar MedhaviChattravritti Yojana
7. Kalpana Chawla Chattravritti Yojana
8. Swami Vivekananda UtkrishtaChattravritti Yojana
9. IRDP Scholarship Scheme
10. Maharshi Valmiki Chattravritti Yojana
11. Financial Assistance to the Children of Armed Forces Personnel Killed/Disabled During Different Wars/Operations

All scholarship eligibility and conditions are mentioned on <https://schorships.gov.in> read all documents thoroughly before applying under any scheme.

These scholarships are awarded to students as per norms and rules prescribed by the Government of H.P. from time to time. Students are advised to create/renew/submit online application of Scholarships on National Scholarship Portal (NSP) within time limits prescribed by NSP.

COLLEGE MAGAZINE

The college brings out the yearly issue of its magazine 'SRIJAN' to explore the potential of students and to provide them a platform to give words to the ideas that otherwise remain hidden in the inner recesses of their minds. Students, having a flair for writing, may submit their articles within the specified dates for publication in the magazine.

Career Counselling and Placement Cell

Career guidance cell, with the help of subject societies and under the able guidance of a committee, guides the students regarding different career prospects and job inlets in the administrative and professional arenas open to them. Clippings of advertisements for different posts/training programmes, from various newspapers, are also displayed on the notice board for the benefit of students. Resource persons from government and private agencies are also invited. Many national/multinational companies flock the campus to pick up the best talent available.

Women's Grievances & Redressal Cell

This cell has been constituted to achieve the objective of gender equality by making the girls aware of their rights and duties. Gender disparity manifests itself in various forms and the underlying causes for the discrimination are related to social and economic structure, which is based on informal and formal norms, and practices. The cell frequently organises interactive sessions with students to get an insight into women-specific problems which need to be addressed on priority basis for emancipation of women. Disaster Management Cell The cell, with the help of Police Personnel and Home Guards, makes sincere efforts to train and produce a team of young, alert, informed volunteers who will be able to work without losing equanimity of mind, in the event of any natural or a man-made disaster.

Anti-Ragging Squad/Cell:

An anti ragging squad/cell, with Principal as the Chairman, has been formed to sensitize students about the menace of ragging which has sullied the name of many a reputed institution by scarring lives of new entrants. Following measures have been taken to ensure safe environs for the seekers of higher education:

- i. Putting up of notices for making students aware of the consequences of indulging in any form of ragging.
- ii. Display of names and phone numbers of members of anti-ragging squad at vital points of the college.
- iii. Regular counselling sessions for students by members of the anti-ragging committee and squad.
- iv. At the time of admission, an undertaking is given by the parent that his/her daughter will not indulge in ragging, which both the ward and the parent understand is an offence and is punishable under law.

EXTENSION ACTIVITIES

CLUBS AND SOCIETIES

Numerous academic, cultural and extension activities are organised with gusto by the college fraternity throughout the year to encourage and recognise talent in students. Every effort is made to foster in young students a sense of cooperation, responsibility and discipline. Extension activities undoubtedly give stimulus to those students who are keen to explore new ideas and horizons. The

institution runs various clubs & societies viz., Literary Society, Eco Club, Cultural Society, Planning Forum, Red Ribbon Club, Electoral Club, Red Cross Society and Road Safety Club etc.

N.S.S.

National Service Scheme volunteers of the college, working towards social welfare activities, social awareness and national integration, make sincere efforts to motivate people to overcome selfishness and be the comrades of the message that the motto of the NSS 'Not me, but you' conveys. The college has one unit of this organisation.

Rovers & Rangers

Activities undertaken by the Bharat Scouts & Guides are primarily based on community development. The college has one unit of this organisation with about 20 students and voluntary membership can be obtained by depositing a fee of Rs. 10/- only.

Red Ribbon club

A Red Ribbon Club is working actively in the College. Any number of students can get registered as volunteers of this club which exclusively aims at launching an exhaustive campaign against AIDS. Club is not only educating and sensitizing college youth but also taking a lead in reaching out to the general public.

Road Safety Club

A Road Safety Club has been working diligently sensitize the students and society regarding the menace of road accidents and therefore the need of observing traffic rules as well as the responsibility to be a good Samaritan at the hour of need.

Parent-Teacher Association

Parent-Teacher Association Since both parents and teachers are responsible for the welfare of the students, a Parent-Teacher Association has been formed in the college. The main objective of this Association is to foster healthy relationship between the two in order to promote their participation in the developmental activities of the college. Their presence and valuable suggestions are eagerly solicited by the Staff in P.T.A. meetings. Elections to the general body of the P.T.A. are held at the start of academic session every year and separate invitation letters are sent to all the parents.

GOVERNMENT DEGREE COLLEGE DARLAGHAT, DIST. SOLAN (H.P.) – 171102

STUDENTS CHARTER

The students are important stake holders in any educational institution or system of learning. It is only through the students that any educational system can realize its aims and objectives by enabling them to inculcate and develop requisite standards of academic and professional competence coupled with the values of social, cultural, human and national importance. GOVERNMENT DEGREE COLLEGE DARLAGHAT, DIST. SOLAN(H.P.) – 171102 has adopted the following Student's Charter to enunciate the responsibilities of the institution towards its students and to lay down the duties and obligations of the students towards the college. The Students' Charter is a document/an organ which defines and confers rights, responsibilities and privileges of the students of the college with a view to achieve their holistic growth as individuals as well as social beings.

A) RESPONSIBILITIES OF THE INSTITUTION TOWARDS THE STUDENTS

Government Degree College, Darlaghat shall endeavour to provide to its students:

- i) Healthy atmosphere for their academic, individual and collective growth and development.
- ii) Make students aware of the value and purpose of education as enshrined in the vision, goals, programmes of study, instructional methodology and various co-curricular, extra-curricular and extension activities undertaken by the college from time to time.
- iii) To provide free access to the students to every kind of information about college/university statutes, ordinances, acts regulations, policies, procedures and curricula as in force from time to time.
- iv) To inculcate amongst the students values of social responsibility, religious and cultural tolerance and other values of human and national importance as enshrined in the Constitution of India and the vision document of the University Grants Commission.
- v) To adopt a student centric approach in teaching-learning methodology and follow continuous assessment system to assess the strengths and weaknesses of the students and to provide remedial measures.
- vi) To develop the competence of the students at different levels, especially with regards to their a) linguistic competence, b) logical and analytical ability, c) scientific temperament and d) entrepreneurship.
- vii) To provide support and guidance to the students through continuous mentoring viz. regular tutorials, remedial courses and career counseling.
- viii) To provide add-on, state-of-the-art courses and skill oriented courses to the students to enable them to face them the challenges of the future, like a) enhancing the soft skills of the students, b) starting new courses in the fields of journalism, multi-media, advertising, floriculture, silviculture, horticulture, vermicomposting, green house technology and rainwater harvesting/environmental conservation.
- ix) To receive constant feedback from the students and other stakeholders like the Parent-Teacher Association, the Old Students' Association for improving and strengthening the activities of the institution and to act upon the same in an empathic and pragmatic manner.

B) RESPONSIBILITIES OF THE STUDENTS TOWARDS THE INSTITUTION

All students of the college are expected to observe the following in the larger interest of the institution

i) a) To understand, appreciate and follow the vision and goals of the institution as enshrined in the courses of study being offered and the value and purpose of the academic and other activities of the institution, which are primarily designed for their growth, development and welfare. b) To have a clear and adequate knowledge of various programmes of study, admission policy, program completion requirements, assessment mechanisms and other student services of the college. c) To undertake regular and intense study of their course material. They are also expected to maintain faith and ability to carry on with the courses of study offered by them with the help of their teachers and the college administration.

ii) To adhere to the general norms of the institution with regards to the courses of study, time schedule (including the time frame fixed for admission, co-curricular/extra-curricular and extension activities, payment of college and other dues, attendance in the class rooms, appearance in class tests/house exams, etc.), ordinances/rules/acts of H.P. Government/ H.P. University/UGC as framed and implemented from time to time.

iii) To abide by the decision of the college administration in case any grievances, individual or pertaining to more than one student/group and to help the college administration in implementing various programmes/schemes for institutional growth.

iv) To make optimum use of learning resources available in the college and to participate actively in academically enriching programmes such as seminars, workshops, debates, extension activities, training programmes and other related activities.

v) To participate in Continuous Internal Assessment process, class/house tests for the assessment of their strengths and weaknesses and opt for remedial measures suggested by the teachers.

vi) To provide honest/unbiased feedback on the quality of teaching and various other activities undertaken by the college, both in a formal as well as informal way, whenever they are solicited for the same.

vii) To contribute to the enrichment of institutional life of the college through their active engagement in all the student related activities of the institution as outlined in Part A of this Students' Charter.

viii) Not to indulge in acts of Ragging or make use of any kind of intoxicants in and around the institution.

ix) Not to shout slogans, damage college property, deface walls or desks, spit or spread litter in the campus, or indulge in other acts of violence which tend to disrupt academic and general atmosphere of the college and amount to unlawful or criminal acts.

x) To follow the moral and constitutional values as enshrined in our multidimensional culture and the Constitution of India including respect for diversity of ideas/thinking, inculcation of an inclusive culture without any preconceived notions of caste, creed or religion.

ZERO TOLERANCE TO RAGGING

RAGGING mean “any conduct by any student or students – whether by words spoken or written or an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student” inside or outside the campus, or along roads/paths leading to campus comprises ragging. Exploiting any other student in any way, whether emotional, psychological or physical and thereby creating a situation wherein a student(s) finds it difficult to come to college, or to complete her/his course of study is tantamount to ragging and calls for strict action against the culprit(s).

GOVERNMENT COLLEGE DARLAGHAT practices the policy of ZERO TOLERANCE TO RAGGING

RAGGING is completely banned on and around the college campus, and any on indulging in the same will be punished appropriately as per law which includes imprisonment, fine or both or expulsion from the college or classes for a limited period or fine with a public apology.

CONTACT ANTI RAGGING SQUAD IN CASE OF EMERGENCY

Prof. Manoj Kumar (Principal)	94184-52010
Prof. Dr. Ravinder Kumar	86290-72792
Prof. Dr. Jai Parkash Sharma	98161-91132
Prof. Dr. Dhanisha Negi	98051-06418
Prof. Sandeep Kumar	98059-39001
Sh. I.D. Sharma	94180-60721; 01796-248340
S.H.O. Darlaghat	01796-248340
NATIONAL ANTI-RAGGING HELPLINE	1800 180 5522
NATIONAL ANTI-RAGGING HELPLINE (Email)	Helpline@Antiragging.in
GUDDIYA HELP LINE (24X7)	1515
SINGLE EMERGENCY NUMBER	112

Warning: Use of Mobile Phones in Class Room, Corridor, and Common Passages is strictly prohibited except in earmarked places. Student found using mobile phones in the above places will be punished accordingly.

Important Links/Websites Students must visit frequently:

- 1.) www.gdcdarlaghat.edu.in
- 2.) www.hpu.ac.in
- 3.) www.scholarships.gov.in
- 4.) www.education.hp.gov.in
- 5.) www.ugc.gov.in
- 6.) www.nta.ac.in
- 7.) www.ndl.iitkgp.ac.in
- 8.) www.swayam.gov.in

Notice of Annual General Meeting of PTA

Parents may please make it convenient to attend the Annual General House / Meeting of the Parent Teacher Association (PTA) on 12 August, 2023 at 11.00 AM.

It may please be noted that no separate communication regarding the Meeting will be sent. It is the duty of the students to remind and persuade their parents/ guardians to attend the same.

*Parents must note that their presence, **in person, is mandatory** for the admission or re-admission and all disciplinary proceedings of their ward. Further, their written consent is also essential for their ward's participation in any educational tour or inter-college event.*

Parents/ Guardians are requested to remain in contact with the college administration regarding the progress of their wards.

ANTI-SMOKING/ANTI-INTOXICANT WARNING

Smoking and use of intoxicants is strictly prohibited in the college campus

Any student found indulging in smoking or use of intoxicants in and around the college will be appropriately punished with fine or expulsion from college and the matter will be reported to the police

Contact Us

Website: www.gdcdarlaghat.edu.in

E-Mail: [gdcdarlaghat\[at\]gmail.com](mailto:gdcdarlaghat[at]gmail.com)

Phone No.: 01796-248084